

Annual Report

XI. Examination/ Evaluation reforms, if any, introduced during the period of autonomy:

a. Details of Reforms introduced in the Examinations:


- Tamperproof QP packets are opened Infront of students in the exam hall, after taking the signature of any TWO students. This is to ensure the QP packets are intact before opening them for QP distribution.
- Differently abled students are provided SCRIBE support, appointed in line with BU Scribe rules and regulations. And also, extra time is provided with separate seating arrangements.
- Photocopy review of answer books: This facility is provided to students who want to view their answer books and to ascertain the scope for applying for revaluation. The photocopy review will happen in the presence of the class teacher or mentor faculty.
- Revaluation : This option of applying for revaluation is open for all the students who have failed or who are not confident of the marks they have obtained in the SEE. The decision regarding the refund of revaluation fees has to be presented and taken the approval of EAC.
- Students' grievance redressal form/action taken report: The students grievance redressal will start with the filling up of Exam Grievance Redressal Form by the students, forwarded by the HOD. The office of the COE will look into the issue and genuine grievances are addressed as soon as possible with a communication of the solution to the student and action (corrective and preventive) taken report is filed in the office of the COE.
- BU Grace marks policy-Planned to be followed in all future SEE, but gracing will be by grafting only.
- Seating layout plan is sent to all students on the day of exams to avoid sudden rush and any other untoward adjustments. The seating layout changes every day according to the number of students enrolled for the day's examination.
- **Examination Advisory Committee: EAC** : Under the Chairmanship of the Principal, the Examination Advisory Committee is formed with an aim to improvise and systematize the student assessment process and is authorized to make policy decisions with regards to planning, scheduling, organizing, and conducting the semester end examinations (SEE) and continuous internal evaluation (CIE).

Bhuvanesh
Principal
Surana College
(AUTONOMOUS)
No 16, South End Road,
Bangalore - 560 004.

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The committee will look into the procedures of examination systems, valuation, moderation/gracing, result declaration and ranking policy of the institute. The committee also deals with the grievances/complaints pertaining to any matter arising out of the conduct of examinations and decides the course of action and the solutions, thus ensuring the smooth functioning of the examination section. The committee keeps a thorough track of discipline and commitment across all stakeholders of examination section.

- External DCS: For the SEE, an External Deputy Chief Superintendent (EXT DCS) is invited from other Affiliated Colleges who would be from a Rank Not less than an Assistant Professor, on all the days of examination. He will be reporting to the COE and be vigilant regarding the conduction of Examination, starting from the QP packet inspection to bundling of answer books.
- Internal Vigilance Squad team: The COE with the approval of the Principal, has formed an Internal Examination Vigilance Squad Team comprising of senior faculty members of the college, the members of which go to all the exam halls twice during the examination to detect any issues of malpractices. The team also handles the case of MP in case if any, is detected as per the guidelines of Examination policy of the college.
- Centralized IA Tests similar: Internal Assessment Test are also conducted similar to the process of conducting SEE, with detailed seating arrangements, to inculcate the seriousness among the students.
- Results within TWO weeks from the last day of exams: Unless and otherwise any unwarranted situation arises, the results of SEE are published within TWO weeks after the completion of the SEEs.
- Improvement Examinations: In order to encourage the meritorious students and to promote the sense of confidence, improvement examinations are provided in only 3 papers in which a student, either wants to score more or has failed, in-spite of getting the requisite IA marks and attendance. This improvement examination will only with the approval of the Principal.
- Students and faculty feedback form during SEE: In order the review the examination process and operations, feedback is collected randomly from many students and faculty


Principal
Surana College
(AUTONOMOUS)
No. 16, South End Road,
Bangalore - 560 004.

members. This provided options for correction and upgradation of examination activities.

b. The Question Paper (QP) Setting for Final Examinations:

The COE in consultation with the Chairman of all BOEs, identify the QP setters, one internal and one External. The QP setting request with other requisites is sent to all identified QP setters asking them to send the QPs in the prescribed format to the mail ID of COE maintaining the strict confidentiality. Once all the QPs are received from both Internal and External QP setters, the CoE shall, request BOE for scrutiny of and to correct proofs of papers sent by the QP setters, post which, they shall return the corrected proofs and the original manuscripts promptly in sealed covers in accordance with the instructions issued in this regard. The office of COE will incorporate the correction suggested by BOE and both sets of QPs are kept ready, among which one will be randomly picked to be sent to the examinations on the day of the examination.

c. Evaluations:


All UG papers are evaluated by Internal Faculty members who have a teaching experience of not less than 3 years and 10% of the same papers are reviewed by External evaluators and reviewers' marks are considered final.

In case of PG, all papers are evaluated by two evaluators, one Internal and one External and if the difference between the first and the second evaluation is more than 15% of the maximum paper marks, that paper will be sent for third evaluation. The average of two nearest values will be considered as final.

d. Weightage for Internal Assessment Marks/Practical examinations:

UG:

Total marks for each course shall be based on continuous assessments and semester-end examinations. As per the decision taken at the Karnataka State Higher Education Council, it is necessary to have a uniform pattern of 40:60 for IA and Semester End


Principal
Surana College
(AUTONOMOUS)
No. 16, South End Road,
Bangalore - 560 004.

theory examinations respectively and 50:50 for IA and Semester End practical examinations, respectively, in all the Universities, their Affiliated and Autonomous Colleges.

Total Marks for each course = 100%

Continuous assessment (C1) = 20% marks

Continuous assessment (C2) = 20% marks

Semester End Examination (C3) = 60% marks.

Outline for continuous assessment activities for C1 and C2

Activities	C1	C2	Total Marks
Session Test	10% marks	10% marks	20%
Seminars/Presentations/Activity	10% marks		10%
Case study/Assignment/ Fieldwork / Project work etc.		10% marks	10%
Total	20% marks	20% marks	40%

For practical course of full credits, Seminar shall not be compulsory. In its place, marks shall be awarded for Practical Record Maintenance (the ratio is IA MARKS 50% : SEE MARKS 50%)

PG:

Total marks for each course shall be based on continuous assessments and term end examinations. As per the decision of the Karnataka State Higher Education Council, it is necessary to have uniform pattern of 30 : 70 for IA and Term End examinations respectively, among all the Universities, their affiliated and autonomous colleges.

Marks for internal assessment shall be awarded on the basis of seminars, field work, tests, assignments etc. as determined by the Board of Studies in the respective subject.


Total Marks for each course = 100%

Continuous assessment (C1) = 15% marks

Continuous assessment (C2) = 15% marks

Semester End Examination (C3) = 70% marks

Outline for continuous assessment activities for C1 and C2


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Surana College
(AUTONOMOUS)
No. 16, South End Road,
Bangalore - 560 004.

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Activities	C1	C2	Total Marks
Session Test	10% marks	10% marks	20%
Seminars/Presentations/Activity	5% marks		5%
Case study/Assignment/ Fieldwork / Project work etc.		5% marks	5%
Total	15% marks	15% marks	30%

For practical course of full credits, Seminar shall not be compulsory. In its place, marks shall be awarded for Practical Record Maintenance (the ratio is IA MARKS 50% : SEE MARKS 50%)

e. **Criteria for Passing/classification:**

No candidate shall be declared to have passed the Semester Examination as the case may be under each course/paper unless he/she obtains not less than 35% marks in written examination /practical examination and 40% marks in the aggregate of written / practical examination and internal assessment put together in each of the courses and 40% marks (including IA) in Project work and viva wherever prescribed.

A candidate shall be declared to have passed the program if he/she secures at least 40% of marks or a CGPA of 4.0 (Course Alpha-Sign Grade P) in the aggregate of both internal assessment and semester end examination marks put together in each unit such as theory papers / practical / field work / internship / project work / dissertation / viva-voce, provided the candidate has secured at least 40% of marks in the semester end examinations in each unit.

Classification:

An alpha-sign grade, the eight-point grading system, as described below, may be adopted. The declaration of result is based on the Semester Grade Point Average (SGPA) earned towards the end of each semester or the Cumulative Grade Point Average (CGPA) earned towards completing all the eight semesters of the programme and the corresponding overall alpha-sign grades. If some candidates exit at the completion of first, the second or third year of the four years Undergraduate Programmes, with Certificate, Diploma or the Basic Degree, respectively, then the results of successful candidates at the end of second, fourth or sixth semesters shall also

Bhargava
Principal
Surana College
(AUTONOMOUS)
No. 16, South End Road,
Bangalore - 560 004.

be classified based on the Cumulative Grade Point Average (CGPA) obtained in the two, four, six or eight semesters, respectively for award of:

- Certificate in Arts/ Science/ Commerce
- Diploma in Arts/ Science/ Commerce
- Bachelor's Degree in Arts/ Science/ Commerce
- Bachelor's Degree with Honours in a Discipline/Subject

Classification of Successful Candidates:

Semester GPA/ Program CGPA	Alpha-Sign / Letter Grade	Semester/Program % of Marks	Result / Class Description
9.00-10.00	O(Outstanding)	90.0-100	Outstanding
8.00-<9.00	A+ (Excellent)	80.0-<90.0	First Class Exemplary
7.00-<8.00	A (Very Good)	70.0-<80.0	First Class Distinction
6.00-<7.00	B+ (Good)	60.0-<70.0	First Class
5.50-<6.00	B (AboveAverage)	55.0-<60.0	High Second Class
5.00-<5.50	C (Average)	50.0-<55.0	Second Class
4.00-<5.00	P (Pass)	40.0-<50.0	Pass Class
Below 4.00	F (Fail)	Below 40	Fail/Reappear
Ab (Absent)	--	Absent	--

f. Provision for Revaluation:

In case of all UG/PG programs, after the answer script review jointly by the student and the faculty mentor, there shall be provision for revaluation of their answer scripts on payment of stipulated fees within a week from the date of publication of results. The decoded answer booklet will be attached with fresh mark sheet and sent to a different examiner for revaluation without disclosing the marks awarded by the first examiner/s. After the revaluation marks received, the difference of marks between the two valuations will be calculated.

Case I: If the difference in marks between two valuations is less than or equal to 15%, then the final marks are maximum of two valuations.

Case II: If the difference in marks is more than 15% and then the answer booklet will

Bhargava
Principal
Surana College
(AUTONOMOUS)
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Bangalore - 560 004.

be sent for third valuation. The final marks will then be the average of the nearest of the two marks obtained in the three valuations, or the marks obtained in the first valuation whichever is higher.

The results of re-evaluation will be announced as per the college norms.


Students can apply for Revaluation only if they get 25% of the total marks of the examination paper.

g. Details of evaluation of examination system by the external agency, if any.

The Examination branch certainly has a plan to get itself evaluated by external agencies, subject to the approval of the Management.

h. Measures taken to prevent malpractice in the examinations:

- Instructions on the hall ticket
- Instructions on page 2 and the last page of the answer books.
- Instructions reading by the invigilator before the commencement of the examinations.
- Instructions to all students to leave their shoes outside the examination hall on all days of examinations.
- Instructions to all students not to carry their mobile phones, programmable calculators, smart watches, Bluetooth enables earphones, any paper cuttings, not to write on the QPs, etc...
- The College has formed a vigilance squad team comprising of the senior faculty members, who frequently visit all the examination rooms.
- An External Deputy Chief Superintendent will be invited to look after the examination process on all days of the examination, who also visits the examination rooms.
- Pre-examinations meeting is conducted with all the staff members to orient them about the examination process and also to alert them about the malpractices in examinations.


Principal
Surana College
(AUTONOMOUS)
No. 15, South End Road,
Bangalore - 560 004.

Grade wise Segregation of I Sem and II Sem Examinations:

I Sem: Semester End Examinations April-May 2022:

SEE APR-MAY 2022 I SEM UG RESULTS					
GRADES	BCOM	BBA	BCA	BSC	BA
O	14	2	12	8	1
A+	56	16	23	20	12
A	82	27	25	17	16
B+	22	21	16	1	10
B	3	2	3	0	2
C	1	1	0	0	0
P	0	0	0	0	0
F	116	66	38	15	52
TOTAL	294	135	117	61	93

II Sem: Semester End Examinations Sept-Oct 2022:

SEE APR-MAY 2022 II SEM UG RESULTS					
GRADES	BCOM	BBA	BCA	BSC	BA
O	33	1	10	6	3
A+	74	19	19	26	13
A	72	25	26	11	18
B+	35	21	16	3	12
B	2	9	3	0	3
C	0	1	0	0	0
P	0	0	0	0	0
F	74	52	43	11	39
TOTAL	290	128	117	57	88


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